



P.O. Box 345, Belfast, ME 04915-0345
T 207.338.3360 | F 207.338.6300

APPLICATION FOR EMPLOYMENT

Date: _____ Position Applied for: _____

Name: _____
Last First M.I.

Home phone: _____ Other phone: _____

Address: _____
Street City State Zip

If related to or referred by anyone in our employ, state his/her name: _____

Whom to notify in case of emergency, their relationship and telephone number:

Name: _____ Phone: _____

Relationship to you: _____

Are you at least 18 years of age? _____

Are you legally qualified to work in the United States? _____
(Proof of citizenship or immigration status will be required upon employment)

Date you can start work: _____ Salary desired: _____

At this time, is there anything which may prevent you from working a regular 40 hour work-week with few absences? _____ Are you willing to work overtime? _____

Are you employed now? _____ If yes, what is your reason for leaving your current position?

Are you able to perform the essential functions of this job with or without reasonable accommodations?

Have you ever been employed here before? _____ If yes, when? _____

Have you ever applied here before? _____

Do you have reliable means of transportation? _____

Have you ever been convicted of crime (to include a plea of guilty or no contest), other than minor traffic violations? If yes, please provide details:

(Conviction does not necessarily mean denial of employment)

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EMPLOYMENT RECORD

Please start with your current or most recent employer

Company Name: _____ Telephone # _____
Address: _____ Dates employed: _____
Supervisor name: _____ Salary/wage: _____
Job Title and work duties: _____

Reason for leaving: _____

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Address: _____ Dates employed: _____
Supervisor name: _____ Salary/wage: _____
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Company Name: _____ Telephone # _____
Address: _____ Dates employed: _____
Supervisor name: _____ Salary/wage: _____
Job Title and work duties: _____

Reason for leaving: _____

May we contact your former employer for a reference? _____

In addition to your work history, what other experiences, skills, hobbies, or qualifications would especially fit you to work for our company?

I certify that the answers given on this application are true and complete to the best of my knowledge. I understand that if I am employed, false statements, omissions or misrepresentation may result in my dismissal. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision, and release from liability both Mathews Brothers Company and those who supply the reference information.

I understand that either Mathews Brothers Company or I can terminate the employment relationship at any time with or without prior notice and for any reason not prohibited by law. All employment is continued on that basis. I further understand any offer of employment is contingent upon successful completion of a pre-employment physical exam.

Applicant signature: _____

Date: _____